

CALFRESH (CF) PROGRAM

REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: 3/15/2013	NEED RESPONSE BY: 3/26/2013
2. REQUESTOR NAME: Jean Keyes	6. COUNTY/ORGANIZATION: Shasta County	
3. PHONE NO.: 530-225-5022	7. SUBJECT: Untimely Recertifications and Late Verifications/Forms-3	
4. REGULATION CITE(S): 63-504.6, 63-301, CFR 273.14	8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) NOTE: All requests must have a regulation cite(s) and/or a reference(s). QR 377.2 (NEC Notice)	

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

If a CalFresh Recertification (RC) is started prior to the end of the certification period but is not completed, however the household takes the required action after the end of the certification period but within 30 days after the end of the certification period, can the case be reopened and the RC completed?

See next page for examples.

10. REQUESTOR'S PROPOSED ANSWER:

Yes. If a CalFresh Recertification (RC) is started and not completed prior to the end of the certification period, but the household takes the required action after the end of the certification period but within 30 days after the end of the certification period, the county will reopen the case and provide benefits retroactive to the date the household takes the required action.

The county will then determine the cause of the delay and benefits will be prorated from the date the required action was completed if the delay is client-caused. Benefits will not be prorated if the delay was county-caused or good cause can be established.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

State agrees with proposed answer.

FOR CDSS USE

DATE RECEIVED:	DATE RESPONDED TO COUNTY/ALJ:
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CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: 3/15/2013	NEED RESPONSE BY: 3/26/2013
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Example #1:

Client's application for recertification (RC) was untimely due to county error as the first scheduled interview was not until 11/27. Client attended phone interview on 11/27. Client was given a 10-day request for verifications, Rights and Responsibilities, and the SAWS 1 application, which were due on 12/9. The County received the Rights and Responsibilities, QR 7, verifications, and SAWS 1 on 12/14.

Example #2:

Same example with an untimely RC but due to county error except the verifications were received after the 10-day deadline on 12/14, which changes the untimely RC from county-caused to client-caused error.